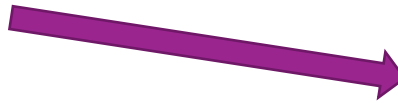# User Guide

Hurn Safety Radio System

Version 1, Aug 2022

How to use?

1. Press the PTT (Push-To-Talk) button.

2. Wait for PTT tone

3. Transmit message

4. Release PTT button

Issuing of radios

- At least one client radio will be issues to a person or party

- Visitors and contractors will be briefed as to the functions of the radio and their responsibilities

- Visitors and contractors can ask any member of QinetiQ Hurn staff for assistance with the systems

Advice on communications

- Before speaking:
  - Decide what is being said
  - Decide who your message concerns
  - Make your message concise, precise and clear

- DO NOT interrupt when other users are having a conversation.

- Be aware that being inside vehicles and in certain locations on site can negatively affect radio signal.

- Radio users to stay on Channel 1 unless prompted by a QQ member of staff

- Visitors and contractors should inform their host or QinetiQ staff on intent to relocate activities and await permission to proceed

Safety and Security

- Geofencing will alert users radio system if they stand in a location that requires authorisation e.g SSSI

- Lone workers issued with a radio system will discuss with their host regarding check in activities
  - To check in press the PTT button

Emergency actions

- IN THE EVENT OF AN EMERGENCY DIAL 999 – THEN CONTACT YOUR QINETIQ HOST

- In the event of an Emergency: Trigger the EMERGENY ALARM by holding down the RED BUTTON

- CONTACT YOUR HOST VIA OTHER MEANS IF YOU LOOSE RADIO CONTACT

QINETIQ